



## Call for Outreach Tables and Project Posters!

Join us to present your project or program at the 6<sup>th</sup> Annual Shareholder's Meeting! This year's meeting will feature partner outreach tables and project posters while Shareholders register and then again while we socialize and enjoy refreshments after the formal Shareholder's program. Please take a minute to read through the details below and then let us know if you are interested in participating this year.

**Why outreach tables and posters?** Outreach tables or creative posters showcase what is taking place in Seattle's forested parklands! Tables and posters will increase opportunities for Shareholders to meet each other and discuss their interests and ideas regarding your program or project.

**What should I consider sharing?** Posters are an opportunity for presenting your park project, an overview of a relevant topic, ongoing research work, or other works in progress. Poster presentations should be accessible to a broad audience that includes volunteers, city staff, non-profit partners, restoration practitioners, and donors. The work presented must be taking place in Seattle's forested parklands. Partner organizations or programs are welcome to present their standard outreach materials – we are hoping to see our partners lining the room!

**Who will have tables or posters?** This opportunity is open to all Shareholders. Registration is free, but will close when we reach capacity for the meeting space. Register here: <http://seattle.cedar.greencitypartnerships.org/event/10443/>.

**Do you offer poster printing?** This year we are able to offer to print your poster for you. To create a digital poster for printing, use Microsoft PowerPoint or another program that allows you to format the page to be the correct size for printing. The poster can be up to 44 inches wide and any length. All text and images should be checked for legibility. If you need additional support, use online resources like [this](#). Creativity welcome!

**How do I sign-up for a table or poster space?** Please submit the following information to Lisa Ciecko, [lisa.ciecko@seattle.gov](mailto:lisa.ciecko@seattle.gov) by **January 18, 2017**. This information will help us plan for the event and will be included in the Shareholder meeting proceedings on [www.greenseattle.org](http://www.greenseattle.org).

- Name of presenter, organization or school (if relevant), and valid email
- Name of the project and park
- 3 - 4 sentence summary of work being presented
- Copy of the poster or presentation (if available)
- If you would like your poster printed, please let us know and be sure to provide your poster no later than 1/30/2017

If you would like to participate but need a little extra time to prepare this information, please just send a quick email letting us know of your plans or any questions.